



International Services

## Program Extension Request Form

### PART I: To Be Completed by the Student

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apartment #: \_\_\_\_\_

Student ID#: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Current Immigration Status:  F-1  J-1 Do you have any F-2 or J-2 dependents?  Yes  No

SEVIS ID: \_\_\_\_\_ Expiration date of current I-20/DS-2019: \_\_\_\_\_

I need more time to complete my degree due to medical reasons:

Date(s) of illness or medical condition: **FROM:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **TO:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
month day year month day year

Doctor's document is attached

Doctor's document is on file in the Office of International Services

### PART II: To Be Completed by the Academic Advisor

Delay was caused by a change in major field of study

Delay was caused by a change in research topic

Delay was caused by unexpected research problem(s)

Delay was caused by lost credits upon transfer to Webster University

Other compelling academic reason (explain): \_\_\_\_\_

Number of credits remaining towards degree completion: \_\_\_\_\_

The student's new expected date of completion is: \_\_\_\_\_

***I recommend that this student be allowed additional time to complete their studies.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### INSTRUCTIONS:

To submit, email a signed, scanned attachment of this form to [intlservices@webster.edu](mailto:intlservices@webster.edu).

Your **subject line** should be: "Program Extension Request, Last Name, First Name, Webster ID #"

You will receive a response within 5-7 business days.